



Frieth PTA Minutes

Present:

Committee	Jenni Sharp (JS)	Chair
	Missy Davies (MS)	Secretary
	Leah Cabbage (LC)	Treasurer
	Sarah Tedder (ST)	Deputy

Members present	Diane Hill (DH)	Nicola Brown (NB)
	Steph Pusey (SP)	Jo Reid (JR)
	Lorna O'Hehir (LOH)	Erika Sage (ES)

Apologies received	Ziggy Hill	Denise Dale	Karen Warnes
	Leah Cabbage	Fi Hayter	Caroline Walker
	Louise Hawes	Nicola Turner	Katy Dunn

Please note

- Minutes will be circulated by FriethPTA email account to all parents who have supplied email addresses to the PTA, 3 weeks before the next meeting.
- Minutes will be added to the PTA pages of the School website
- Call for agenda items will be 2 weeks before the meeting, agenda will be published 1 week before the meeting.

Agenda item	Actions
<p>1. Welcome</p> <p>JS welcomed the attendees and highlighted her disappointment of the lack of attendance of those who had recently voiced their disappointment of the PTA committee via email.</p>	
<p>2. Accounts</p> <p>Main account contains - £20,252.38</p> <p>100 club - £2,193.58</p>	
<p>3. Frieth Hilly</p> <p>The monies raised from the 2015 Frieth Hilly will be solely spent on the ICT for the school. This is based on this year's publicity clearly stating where the monies will be spent. It was agreed at the meeting that in preparation for the 2016 this will be reviewed by the school, Frieth Hilly Chair and the PTA.</p> <p>Any feedback regarding the Frieth Hilly should be directed to Diane Hill as the Hilly Chair.</p> <p>Once the PTA committee has been advised of the exact costs for the new ICT, by JR, these will be shared with DH and going forward an Extra Ordinary PTA meeting/all school meeting will be held to discuss the support of the ICT using Frieth Hilly monies.</p> <p>Action – NB and JR to issue a letter to all families within the school to give and update on where the school and the ICT Governors committee are with the tender responses etc.</p> <p>ES stated a lot of parents wouldn't be happy with a lot of money being spent on ICT, and any decisions shouldn't be made at the PTA meetings. The opinion around the table was this is what the PTA meetings are for. If parents want to be involved they should attend meetings.</p>	<p>NB & JR</p>
<p>4. PTA Communications</p> <p>JS is very aware comms between PTA committee meetings and families is slow. All minutes will be posted on the PTA pages of the School Website for all to view, and emailed via the PTA email.</p> <p>Requests for agenda items and AoB for forthcoming PTA meetings will be asked via email – parents wanting an item on the agenda will be required to attend the meeting.</p> <p>Newsletters will be issued in September and February and any short comms will be placed in the weekly school newsletter in the PTA news box.</p> <p>PTA needs someone responsible for issuing comms to families – sending emails, formatting the newsletter etc. Action - JS to discuss with KD if she is still happy to have this role, if not a request will be issued to all parents for parents to "apply".</p>	<p>JS</p>
<p>5. 100 Club</p> <p>Several memberships have lapsed and letters will be coming home soon for families to renew or join the club.</p>	

6. 150th Anniversary celebrations

The school are organising a week of festivities and fun for past and present pupils, teachers and families.

It was suggested that the PTA give each child a present to commemorate the event – suggestions given were a mug, paperweight, coin. JR is looking into an aerial photo of the school showing the children forming 150, it was suggested a copy of the photo is given to each pupil.

Any other suggestions gratefully received – email FriethPTA@gmail.com

JR shared with the attendees the vision for the week and where the school needs parent helpers.

- **Production of Oliver** – will require a parent helper/stage hand to work with Mrs France
- **Art instalment** – will need a parent helper to work with the yet to be assigned teacher
- **Gardening and grounds maintenance** – will require a lead parent but many parent helpers to work with Mrs Hughes to make the gardens and ground fabulous.
- **Vintage Sports Day** – will require a parent helper to work with Mrs Holinrake
- **Archive Exhibition** – parent helper required to work with the yet to be assigned teacher
- **Vintage Tea Party** (to be held at lunchtime before Summer Queen) – parent helper required.
- **Summer Queen** – business as usual
- **PTA Evening party** – PTA subcommittee to be formed.

Anyone interested in any of the above please contact the PTA at FriethPTA@gmail.com

JR to draw up a proposed time table for the organising of the weeks events and the running order on each day.

JR

7. School updates

JR delivered hot off the press news regarding the ICT – following the invitation to tender the ICT committee had narrowed down to one company to invite into the school.

The ICT project would be split into two phases

Phase one – Basic Level ICT

Laptops x15

New LED whiteboards in each classroom

Laptops for each teacher/classroom

Network – server etc.

Phase two - add ons

Tablets (set number per class, figure unknown)

ICT maintenance costs for 2 years are aimed at £20k during phase two. Ongoing costs between £6-8k PA (currently they are at £12k PA). PTA currently pays for 50% of the maintenance.

School is asking for £4k towards the ICT future maintenance – **Proposal for PTA**

<p>to give £5k was voted on. 8 present – 8 voted yes. For the record JR didn't vote. JR agreed to keep the Committee updated on the progress of the ICT project.</p>	<p>JR</p>
<p>8. PTA bank account</p> <p>It is not financially prudent to “clear out” the PTA account and we will follow the guidance of the treasurer to keep a contingency base level to cover the payments we are committed to support every year.</p> <p>Those wishing to challenge this are asked to direct any queries to Jenni and Leah.</p>	
<p>9. Future PTA events</p> <ul style="list-style-type: none"> • School disco - 13 March – falls on Red Nose Day. Children can dress in red and wear their red noses • Easter Egg Hunt – 22 March - Volunteers needed ASAP, please contact Fi Hayter. JS to contact FH to check on the preparations. Message to be added to the Facebook page asking for help. • Sponsored Marathon – 24 April – School to work out how many laps each class need to run for the whole school to complete a marathon. Sponsorship forms to be sent home shortly. ST to print sponsorship forms, certificates and purchase medals. LC to confirm how much the last Sponsored Marathon raised. • Camping weekend – JS has made contact with Swiss Farm to organise the weekend. This years camping will offer 1 or 2 nights camping. On the Saturday at the river is the traditional boat rally for those to enjoy. 	<p>JS</p> <p>ST & LC</p>
<p>10. AoB</p> <ul style="list-style-type: none"> • JR asked ST to call in the warranty for the Owls outside area as some of the clips have come loose. • JR wanted it noted a child from Frieth had made contact with a member of staff on Facebook. JR wanted it noted that children of primary school age should not have a Facebook account. JR will raise this in her next newsletter and with the classroom reps. 	<p>ST</p>
<p>Date of next meeting: Monday 23 March, starting at 19:30. At the Grouse and Ale, Lane End</p>	