

# Minutes from PTA Meeting 3rd December 2013 The Yew Tree, 7.30pm

## Apologies

Katy Dunn, Karen Warnes, Mrs Phillips, Jemima Gurney

## Present

Sarah Tedder, Leah Cubbage, Jennifer Sharp, Steph Pusey, Ziggy Hill, Missy Davies, Jo Brookes, Kate Hollinrake

**Minutes From Last Meeting:** No amends to previous minutes

## Treasurer's report:

Main account: £21,155.53

100 Club: £1390.41

## Review of events:

### Christmas Fayre

- Total made £2,600, similar to last year
- **Raffle** sales down slightly
- **Xmas Factor** went well and timings good for more to attend
- **Grotto** pre selling tickets worked but still people missed out. Perhaps sell them on entry to fayre
- **Santa's Grotto storage** Jenni taken over the grotto from Karen Warnes but has nowhere to store. Mrs Hollinrake suggested storing it in school, where the nativity stuff is kept.
- A huge thanks to all involved in successful event.

### School Apron

- Total made £70.80, still have 57 aprons left
- Set up a stall at Christmas Nativity and maybe sell cut price after New Year

## Future Events:

### **Christmas Dinner** –16<sup>th</sup> December 2013

- Cost £900 - £4 per head + cost of coach to take children to St Katherines Parmour
- 1<sup>st</sup> arrival 11:45
- Muffy day – Turkey lunch, cracker, xmas biscuit and Santa visit
- 2:30pm finish, buses to pick up from there
- Teachers to organize games to keep children occupied after lunch
- Email sent out for helpers, 2 per class
- Need a Santa

### **Final Assembly & Farewell Mrs Phillips** – 18<sup>th</sup> December 2013

- 2:30pm start
- Children read poem/sing something from Nativity
- Presentation to Mrs P
- ½ hr PTA teas and coffees for time for parents to chat to Mrs P
- Send email reminder of donations and times

### **School discos** – Feb 2014

- Possible ban on Coke and electrical devices
- Dave the disco good
- Parent from each year group needed to help behaviour and suggestion to ask Mrs Ansell to be present – She's needed!

### **Easter Egg Hunt –**

- Hazel Friel would like to hand over the egg buying and setting out the treasure hunt
- Send email out looking for new volunteer

### **Fawley Fair – 17&18 May 2014**

All events next year TBA when Mrs Reid has started

### **AOB:**

#### **Requests from school:**

- **Computers** - January is the last agreed payment for ITC. Do we want to continue with arrangement?  
Consider investing in laptops - which can be moved from classroom to classroom. Not being on WIFI may cause a problem with future updating?  
Do we get to keep the present computers when the contract is up?
- **Marquee** – Caroline Harper had it looked at and is beyond repair, poles bent and canvas has rotted, was 2<sup>nd</sup> hand when bought.  
Perhaps claim on insurance though not a listed item – check the excess.  
Consider replacing it with gazebos with proper weights – easier to erect and take down and transport and store. Main events marquee used could be replaced with several gazebos.  
Mrs Hollinrake to check with Mrs P
- **Vacuum** – school have asked the PTA to pay for a new Hoover . Price TBA
- **Sides to Outdoor Early Years Area** – The PTA will go ahead with funding the sides. Cost will be approx. £3,000 + VAT and will be heavy canvas.  
The sides can be rolled or on a curtain system for the teachers to open and close each day  
Maybe curtains for ease.
- **Freezer** – Need to clean out school shed to make room for it or ask Zara Brown if she may store it
- **CD Players** – Buy 6 in January sales, atleast 1 to fit ipod and 1 to fit iphone 5
- **Move Whiteboard in Kites** – Move from far end to corridor wall. Get quote from Mrs P
- **Repaint Interior of School** – Best way to paint a different room every weekend. Check with teachers on best timing
- **Furniture Replacement** – Need a list of what

**Date of Next Meeting:** Tuesday 25<sup>th</sup> February 2014 – Yew Tree, 7.30pm