

Minutes from PTA Meeting
Tuesday 7th May 2013
The Yew Tree, 7:30pm

Present: Sarah Tedder, Erika Sage, Nicola Turner, Jemima Gurney, Katy Dunn, Hazel Friel, Karen Warnes, Amanda Charles, Ziggy Hill, Jennifer Sharp, Emma West, Missy Davies and Lindsay Phillips.

Apologies: Amy Keen, Leah Cabbage

Minutes from last Meeting: No amendments to previous minutes.

Treasurers' report:	Main a/c:	£10,377.95
	100 Club a/c:	£508.75 (62 members)

Review of Events:

Hot Lunch made **£230.14**

Went well. Need to highlight the need for children to still bring in a drink, highlight in letter. Discussed if a pudding variation was needed – possibly an apple?

School Marathon made **£1,273.23**

Very successful and the children loved it. Should be able to claim **£300** approx. in Gift Aid, Sarah asking Alison Taylor how to do this (have 3 yrs to claim it).

£1,500 to go towards cameras, CD players for the classrooms.

Jemima needs photos from the event for the sponsors of the prizes. Jake has some on year 6 camera. Also good PR for school if used on school website.

Quiz Night made **£500** (Barclays will match with further **£500**) = **£1,000**

Went well; Nick did a great job as quiz master. Food was well received and delivery to table rather than line up to be served was a good idea.

Financial Corporate and Social Responsibility. Important to make use of big companies matching money raised like this for future events. Also providing freebies for goody bags. This needs more promoting.

Confirmed Future Events:

Fawley Steam Fair – Saturday 18th & Sunday 19th May 2013

An important event in the calendar to be run as a PTA, Governor and staff event.

Set up **Thursday eve 16th May**; take down **Sunday eve 19th May 2013**.

Refreshments - in marquee with tables and chairs from school. Teas and coffee from Starbucks – To be arranged. Maybe a sweetie table for kids?

Pimms – Londis at Lane End will do sale or return, need to arrange.

Bouncy castle - check where pitch is – Is it flat enough? Hook-a-duck and Splat-a-rat

Frieth Hilly table - Maybe get pupils over 12 to run and other schools involved.

Missy Davies to make banners for attractions.

Using school marquee – Jim Lassen. Need 8 people to erect and take down. (Mike Sage will help).

Need more helpers – **40** needed in all. Only **11** for Saturday and **12** for Sunday so far! Another email for volunteers and put a sign up on clipboard outside school gate.

Teachers to help and perhaps older pupils?

Mrs McAlpine unhappy giving out 40 free passes for those volunteering. Perhaps with 20 on Saturday we could recycle wristbands for Sunday?

Hot Lunch - Wednesday 22nd May 2013

Disco - Friday 5th July 2013

New DJ good although a bit more expensive - **£150**. Maybe a bit loud; Steph and Lorna to discuss sound levels with him.

Summer Queen - Wednesday 10th July 2013 Selling cream teas and ice creams.

Sports Day - Tuesday 16th July 2013

Frieth Hilly - Sunday 20th October 2013

Possible Future Events:

Camping Night Saturday 22nd June 2013

No field confirmed. Emma West suggested using an organised campsite, perhaps Hurley? Erika Sage suggested Swiss Farm. Jemima Gurney suggested Braziers Wood. Emma agreed to organise school letter once venue has been decided.

Dad's Cycle Event - Sunday 7th July??/ Sunday 15th September 2013??

Agreed a figure of 8 shaped course of 20 miles. Could do 2 circuits if keen. No marshals required. Cyclists charged **£10-£15** with a free meal. BBQ? Erika Sage to look into cost of decent fold up gas BBQ for the PTA to buy.

Meet the new parents - Saturday 28th September 2013

At Stag and Huntsman – Need to check if marquee up like last year. Perhaps replace walk with game of Rounders. Emma to talk to Stag & Huntsman to see if they would put up their marquee.

Harry Potter/Charlie & the Chocolate Factory Event in October??

Previous one was successful. Although didn't make a lot of money there was a very high proportion of the school enjoying it. Should be repeated?

Borlaise Concert - Friday 8th November 2013

Refreshments only by PTA. Discuss nearer the time

Christmas Fair - Saturday 30th November 2013

Christmas Dinner - Monday 16th December 2013

Other Discussions

Outside Canapé for Reception Area

Mrs Phillips discussed the cost of canapé - **£400per m.** Perhaps begin with covered area and 1 concertina wall – Approx. **£3,400.**

Feedback on Playground

Bonded rubber flooring coming away at left hand corner near church yard. Needs attention, Mrs Phillips to check if still under guarantee.

Finances

£10,000 contingency needed in main account for January. It was decided between Frieth Hilly and Christmas fair there would be enough to cover computer costs.

Trip to Sky Broadcasting

Very successful and pictures should be uploaded to website to promote school.

Christmas Card/Tea towel

Suzy Tonkinson unable to organise for the next 2 yrs. It was decided to do a Totes bag this year. Missy Davies will organise and liaise with Suzy on timings and contacts.

Next PTA meeting Tuesday 11th June 2013 7:30pm @ Yew Tree.