

Frieth CEC School PTA meeting minutes



Held: Monday 29 February 2016, at the school

Present:

Committee	Jenni Sharp (JS)	Chair
	Lorna O'Hehir (LO'H)	Deputy
	Sarah Tedder (ST)	Secretary
	Lorna Coldwell (LC)	Treasurer

Members present	Jo Reid (JR)	Nicola Goldstone (NG)	Charlotte Crowther (CC)
Ziggy Hill (ZH)	Lucy Forder (LF)	Steph Pusey (SP)	Diane Hill (DH)
Caroline Harper (CH)	Stacey Birmingham (SB)	Emma Wharfe (EW)	

Apologies received	Leah Cabbage	Nicola Brown	Fi Hayter
Caroline Walker	Denise Dale	Katy Dunn	Louisa Hawes
Laura Webb	Justine Harbinson	Martine Saunders	Suzanne Marshall
Karen Warnes	Emma Cotton		

Please note

- Minutes will be circulated to all parents who have supplied email addresses to the PTA, 3 weeks before the next meeting.
- Minutes will be added to the PTA pages of the School website
- Call for agenda items will aim to be 2 weeks before the meeting, agenda will be published 1 week before the meeting.

Your class/parent reps are

Owls	Sophie Chiappe	sophie.chiappe@googlemail.com
Buzzards	Caroline Walker	caroline_bouch@yahoo.co.uk
Kestrels	Anna Owen	annahillyer@yahoo.co.uk
Kites	Martine Saunders	martinesaunders@hotmail.co.uk
Eagles	Emma Horan	ems_horan@yahoo.co.uk

At the beginning of each term, the class teacher will contact the Class Rep with information about the term ahead. The parent class reps meet each half term with Mrs Reid to discuss any points on your behalf; they will let you know in advance when a meeting is coming up.

You're rep will remind you of calendar events such as assemblies, non-uniform days etc.

You can ask your rep questions about the class/school and they will do their best to answer, or get an answer from the rep meeting or class teacher; this saves many people going into school about the same thing.

Please remember if you have any questions or issues with the class routine or upcoming events in the classroom, these can be addressed by asking the Class Rep to approach the class teacher for information. Any questions or issues about your child as an individual, it is better to contact the class teacher directly via the office.

Expenses

Please check with the PTA committee **BEFORE** you buy anything for an event you are organising as funds are very low. You must submit receipts if claiming, we must have a full auditable paper trail.

If you are organising an agreed event and need items, please discuss with the PTA Committee as they are likely to know what's in the shed or what is available elsewhere. Larger events will need to have a budget agreed before committing.

We would like expenses to be kept as low as possible to secure as greater profit.

Agenda item	Actions
1. Welcome Jenni welcomed all those who made the effort to come out.	
2. Actions from previous minutes <ul style="list-style-type: none"> ST/LC pay 100 club winners – this is in hand - closed ST/EW 100 club handover - to be arranged once ST is mobile – carried over JR Website help needed – now not required - closed Hilly committee/PTA committee/JR to meet to discuss use of funds - meeting took place on 26 February at the school - closed ST open sub account for Hilly – To clarify this is not a new account, it's within main account. In hand – carried over LOH change date of October disco if possible. – New date is 7 October 	
3. Accounts Main account current balance – £14,441.48 £1000 outstanding cheques to Frieth CEC second part of the Curriculum enhancement donation. £10,733 invoice from Frieth CEC to be paid shortly. £500 earmarked for a new PA system – donation from Hambleden Parish Council Available - £2208.48 100 club account current balance - £2654.89 6 cheques for £36 to be issued out Available - £2438.89 What is Curriculum Enhancement? Curriculum Enhancement is <u>anything</u> that enhances our childrens time at Frieth CEC School. All PTA events are organised to raise funds for Curriculum Enhancement; whether that's IT, library, reading books, kitchen, outside area, school trips, visitors to the school, playground equipment, playground markings, picnic benches etc. All this will enhance our childrens learning and time at the school.	
4. Previous Events – updates and evaluation Friday Tuck Shop How does everyone feel about it? Views were it is going well. Feedback has been received both positive and negative. All feedback has been taken onboard and healthier option will be available. During the summer there will be ice lollies. The tuck shop will continue every Friday.	ALL PARENTS

<p>5. Frieth Hilly update</p> <p>Following on from the previous PTA meeting a marketing strategy meeting was held at the school on 26 February. Meeting was attended by Jo Reid, PTA Committee, Diane Hill and Steve Taylor from the Frieth Hilly working group.</p> <p>The meeting was to discuss what the monies raised from the 2016 race will be supporting.</p> <ul style="list-style-type: none"> • Phase 3 of the IT Project • Height adjustable interactive whiteboard • Electronic library <p>It was also agreed that a marketing strategy meeting would be held between September and October each year. Those to attend are</p> <ul style="list-style-type: none"> • Headteacher • Chair of Governors • Chair of PTA • Chair of Frieth Hilly working group <p>We have 15 companies sponsoring the Frieth Hilly of which £6k is raised.</p>	
<p>6. School Updates/Requests</p> <p>New website has been built and up and running. Feedback is greatly received.</p> <p>First batch of tablets with detachable keyboards have arrived and the interactive whiteboards in each classroom.</p>	
<p>7. Future PTA events – COMING UP</p> <ul style="list-style-type: none"> • School Disco – 11 March Paying up front will happen again... letter was sent home on Friday 26 February. <p>Couple of polite reminders:</p> <ol style="list-style-type: none"> 1. Can you please ensure if you're not collecting your child you know who is! Letting Lorna know on the night so she knows who's supposed to be going with whom. 2. Can you please contact Lorna before the day to discuss any issues/concerns/questions about your child attending discos so it can be sorted out before the disco. <ul style="list-style-type: none"> • Easter Egg Hunt – Sunday 20 March Organised by Fi Hayter again this year. Please contact Fi if you can help on the day. Cakes will be required for the refreshments stall. Letters have gone out. Non school children are able to attend but need to book in advance. • Film Night – Friday 22 April Films to be confirmed. Helpers required to watch over the children during the film. Letters to follow. • Pamper evening – 6 May EW to arrange a date with the school office. Plume from Marlow will have stall. Hair box will available for hair styling, Nail Tree Spa will be available for nails, drink on arrival then pay bar, nibbles etc. • Fawley Hill Steam and Vintage Weekend – 21 & 22 May with set up on 20 May. This event is held on the McAlpines estate and we have a stall with a bouncy castle and selling refreshments over the 2 days. All those interested in helping please contact Nicola Brown. http://www.fawleyhill.co.uk/ <p>Proposed format is to sell tea, coffee, Pimms and cakes. Will require 3 gazebos, to hire 2 gas urns, Nicola to organise Frieth School balloons (might be some in the shed), promotional flyers. We need an attraction that will bring children to the stall and therefore the parents will then stay for a drink.</p> <p>No bouncy castle this year – suggestions required ASAP to Nicola Brown.</p> <p>JS to email the suggestions made at the meeting to NB</p>	<p>All Parents</p> <p>ST</p> <p>EW</p> <p>NB</p> <p>JS</p>

<ul style="list-style-type: none"> • Queens 90th Birthday All have been invited to join in with the village communities celebrations of the Queens 90th Birthday on Sunday 12 June. The current thinking is a short service in the Church, tickets would be sold to attend the food and activities, which would be held on the school playground either a lunchtime hog roast or afternoon tea. A number of village society members have already offered to help, also church members. There is a planning meeting on 16 March at 1900, we need 2 PTA members to attend and organise this event. Working group to be set up to organise this. Costs will need to be brought to the committee before spending can commence. JS and ST to attend to get more information – helpers required. Any profit from this event will go to the PTA. Note: JR will not be able to assist with organising this as she will be on the Yr5/6 France trip. Quick suggestion is to keep it simple and follow the Summer Queen format. <ul style="list-style-type: none"> • Cream teas • Pimms • Outside games • Helpers required. Please email the PTA if you can help or if you have any suggestions. PTA@frieth.bucks.sch.uk • Camping weekend - suggested date 16 July. Organiser required; please contact ST if you are willing to organise this event. EW to look into Marlow Rugby Club and CC to enquire regarding a field in Fingest. EW and CC to liaise and get back to the committee by 4 March. • Summer Queen – date 15 July Usual format will apply – refreshments 	<p>All Parents</p> <p>EW & CC</p>
<p>8. Future PTA events SUGGESTIONS and FEEDBACK</p> <ul style="list-style-type: none"> • Mums wine and film night • Fish and Chip quiz night • Cocktail making evening for parents. • Dads shooting evening • In school sponsored marathon <p>If you have any ideas or feedback on previous events please email PTA@Frieth.bucks.sch.uk</p>	
<p>9. AoB</p> <ul style="list-style-type: none"> • PTA AGM – Letter to be issued soon. If you are interested in a post on the committee please contact the current post holder to find out what is involved. • Minutes etc will be added to the website as before. • Class Reps – We have a number of vacancies for class reps from September. Please contact the school office if you are interested. • Mums Netball Tournament – We have been invited to enter the Friends of Great Marlow School Mums' Netball Tournament on Sunday 24 April. Play starts at 11, with captains briefing at 10.30. There will also be a food festival on site at the same time for those spectators who find themselves hungry (or bored). If you are interested please let us know at PTA@Frieth.bucks.sch.uk • New PTA email account – letter to be issued asking parents to email the account with their consent and email. PTA@frieth.bucks.sch.uk • Dads shooting evening at Emmett and Stone – date to be arranged in June. • Winter Ball – 3 December – lead organisers are Missy Davies and Jemima Gurney. Update required for next meeting. • Christmas Fayre – LF stated she had feedback from other parents stating there 	<p>All Parents</p> <p>All Parents</p> <p>All Mums</p> <p>All Parents</p> <p>ST & EW</p> <p>MD & JG</p>

<p>wasn't much interest in having a Christmas Fayre. LF stated if there was to be a Christmas Fayre we will find it difficult to get volunteers to help this year. Committee asked why the feedback was only coming back now 3 months after the event and LF stated she was feeding back now. LF and DH stated it was felt by various there are too many events taking place in December and the Christmas Fayre wasn't great.</p> <ul style="list-style-type: none"> • Grant - EW has applied for a grant through Persimmons Homes. • Match funding – CH reminded us some companies offer match funding. Is there anyone in the school whose company will support fund matching? Contact PTA@Frieth.bucks.sch.uk if your company supports this. • Memorial – CC asked if alongside the memorial garden if the school created a separate tribute to Teal. The school are already in contact with the Davids and plans are currently being discussed. 	EW
Date of next meeting: Wednesday 27 April at the School – starting at 19:30	

Dates for your diary

March		July	
2 & 3	Parents consultations at school	8	DISCO (F)
3	World book day	15	Summer Queen – joint event (F)
4	Eagles assembly	16	Family Camping (F&S)
8	Yr 3/4 performance dress rehearsal – 09:30	21	End of school year – 14:00 finish
9	Year 3/4 performance – 14:00		
10	Year 3/4 performance – 18:00	September	
11	DISCO (F)	5	BACK TO SCHOOL
14	Whole school Trip to Warwick Castle	16	New parents lunch (S)
15	Group photos	tbc	Family social (S&F)
16	Hazard Alley trip – yr 5 & 6		
18	Energize – Choir concert 19:00		
19	Energize – Choir concert 14:00	October	
20	Easter Egg Hunt (10 to 12) (F)	7	DISCO (F)
24	Easter Service - 13:00. End of term	16	Frieth Hilly (F)
		24	End of half term
April			
11	Inset day		
22	Childrens' Film night (F)	November	
		26	Christmas Fayre (F&S)
May		December	
6	Mums Pamper evening (S&F)	3	Winter Ball (S&F)
w/c 9	KS2 tests	tbc	School Christmas lunch
21-22	Fawley Hill Steam and Vintage weekend (F)	tbc	Nativity
27	Inset day	20	End of term
30	End of half term		
June			
w/c 6	Residential trip – Years 5 & 6		
12	Queens 90 th Birthday celebrations (F & S)		
13-15	Phonics testing – Yr1		

Orange – PTA event F = Fundraiser S = Social event
White – school event