



# Frieth CEC School PTA Meeting Minutes

**13<sup>th</sup> June 2018**

<b>Present:</b>	Juliette Cheng (JC)	Berts Allott (BA)	Lisa Martin (LM)
Sarah Hunt (SH)	Nicola Brown (NB)	Claire Randall	Katrina Ashcroft (KT)
Mrs Goodchild (Mrs G)	Emma Wharfe (EW)	Laura Webb	

<b>Apologies:</b>	Jo Reid (Mrs R)	Leah Cubbage(LC)	Richard Piercy (RP)
Jenny Sharp	Stephanie Pusey	Anya Lautenbach	Gemma Gilles
Justine Harbinson	Charlotte Crowther	Sarah Tedder	Charlie Lumley
Sophie Charlesworth	Ian Gillespie	Karen Wright	Charlotte Crowther

## Your class/parent reps are

<b>Owls</b>	Courtney Ainsworth	<a href="mailto:courtneybrennan@btinternet.com">courtneybrennan@btinternet.com</a>
<b>Buzzards</b>	Lorna O'Hehir	<a href="mailto:thefamily@icloud.com">thefamily@icloud.com</a>
<b>Kestrels</b>	Jennifer Sharp	<a href="mailto:jennifersharp33@sky.com">jennifersharp33@sky.com</a>
<b>Kites</b>	Sarah Tedder	<a href="mailto:jackjackwalk@icloud.com">jackjackwalk@icloud.com</a>
<b>Eagles</b>	Clare David	<a href="mailto:claredav@yahoo.com">claredav@yahoo.com</a>

At the beginning of each term, the class teacher will contact the Class Rep with information about the term ahead. The parent Class Reps meet each half term with Mrs Reid to discuss any points on your behalf; they will let you know in advance when a meeting is coming up. Your Rep will remind you of calendar events such as assemblies, non-uniform days etc.

You can ask your Rep questions about the class/school and they will do their best to answer, or get an answer from the Rep meeting or class teacher; this saves many people contacting the school about the same issue.

Please remember if you have any questions or issues with the class routine or upcoming events in the classroom, these can be addressed by asking the Class Rep to approach the class teacher for information. Any questions or issues about your child as an individual, it is better to contact the class teacher directly via the office.

**What is Curriculum Enhancement?** Curriculum Enhancement is **anything** that enhances our children's time at Frieth CEC School.

All PTA events are organised to raise funds for **Curriculum Enhancement**; IT, library, reading books, kitchen, outside area, school trips, visitors to the school, playground equipment, playground markings, picnic benches, etc. All this will enhance our children's learning and time at the school.

Agenda item	Actions
<p><b>1. Welcome</b></p> <p>JC welcomed all attendees. Apologies were noted.</p>	
<p><b>2. Accounts</b></p> <p>Accounts reviewed: Balance stands at £11,414.61</p> <p><b>Recent Expenses (£): -</b></p> <p>None – Costs discussed at last meeting have yet to be incurred.</p> <p><b>Twinkle Subscription</b> – Payment requested at the last meeting. This will be paid out but when the subscription is due. So not an imminent expense.</p> <p><b>Recent Profit (£)</b></p> <p><i>Pamper Night - £698.20</i></p> <p>100 club account current balance - £1,058.81.</p> <p>This account is used as a savings account and winning numbers come from the main account.</p> <p><b>School “wish list” items</b></p> <p>Coaches for Praise in the park                      £500-600</p> <p>PTA asked that it could be requested that parents pay £2 per child towards the cost of the coaches. Mrs G said that as the consent forms had already been sent out that this was unlikely but would discuss it with Mrs R.</p> <p><b>Hall Refurbishment Update – 23rd April 2018.</b></p> <p>See attached breakdown. It was agreed that PTA funds would cover the £700 outstanding for the Hall Refurbishment.</p>	<p>Mrs G</p>
<p><b>3. 100 Club Draw</b></p> <p>2 draws to be carried out. Replacement needed to manage bank account, getting forms to new parents, arranging draws, etc. ST to ask Parent Reps to send request to parents via email.</p>	

	ST
<p><b>4. Previous Events – updates and evaluation</b></p> <p><b>Please forward any feedback to the PTA.</b></p> <p>BIG thank you to everyone who helped arrange and run the events.</p> <p><b>Events discussed: -</b></p> <ul style="list-style-type: none"> <li>• <b>Pamper Night</b> –£698.20 profit. Easy set up with little outlay in costs. Good feedback from Stella and Dot and Tropics. Suggestion to provide more prosecco, spirits with the drinks (sale or return options).</li> </ul>	
<p><b>5. Future Events</b></p> <ul style="list-style-type: none"> <li>• <b>Table Top Sale</b> – 1<sup>st</sup> July - Advertised widely. Mrs G to speak to Mrs Ansell to get help with tables. Sarah H to speak to Village Hall to ask if we can borrow tables.BA arranging refreshments/</li> <li>• <b>Summer Queen – 20<sup>th</sup> July</b> – Sarah Tedder organising. Request for volunteers to go via ST to Class reps. Missy usually runs Pimms tent NB will buy Pimms. Request for cakes from parents and volunteers to help set up. Any parents able to loan gazebos. 2-3 hours set up. Mrs Ansell usually arranged with seating and may pole. Nicola Brown offered to help with Pimms tent. Temp event Notice. Suggestion of having stalls – hook a duck, splat a rat, hoopla, etc. Mrs G to discuss with Mrs R re additional stalls. LM to apply for events notice.</li> <li>• <b>Film Night – TBC</b> - ST arranging – dates will be confirmed soon.</li> <li>• <b>Camp Night – 14<sup>th</sup> July</b> - EW liaised with Charlotte re the food.</li> <li>• <b>Welcome Parents Event – Sept 18</b> – BA taking the lead. Any new parents. Provide lunch and intro to the school and parents to meet. Usually held after church service/intro from MRs R. Idea is to explain PTA, 100 club, Frieth Hilly, etc. Answer any queries new parents may have.</li> <li>• <b>Christmas Fayre – 24<sup>th</sup> Nov</b> – LM to book village hall.</li> <li>• <b>Summer Ball 2019</b> – 6 people needed to be in committee. Silent auctions, raffle. Venue to be decided upon soon. LW and LM volunteered. Katrina Ashworth is TBC. May Ball to be held before half term in June. Venue needs to be found. NB offered to speak to Winter Ball committee.</li> <li>• <b>Possible music festival</b> – venue needs to be found being mindful of noise levels, neighbours, etc.</li> <li>• <b>Possible Open-Air Cinema</b> – Firefly events. LM to investigate.</li> <li>• The PTA are looking for ideas for an event for the dads – please let us know if you have any ideas.</li> </ul>	<p>Mrs G/SH/BA</p> <p>ST/Mrs G/NB</p> <p>ST</p> <p>BA</p> <p>LM</p> <p>LW/LM/JC/NB</p> <p>LM</p>

<p style="text-align: center;"><b>Please forward any event ideas to the PTA.</b></p>	
<p><b>6. School Updates/Requests</b></p> <ul style="list-style-type: none"> <li>• <b>Outside Area Development Update</b> – Mel Sharpe arranging for contractors to come and quote for new outdoor learning space: - <ul style="list-style-type: none"> <li>○ Phase 1 - -area to seat 30 children with fire pit. Possibly installed over summer.</li> <li>○ Phase 2 - replacement of adventure playground. 2 pieces are now condemned.</li> <li>○ Phase 3 – to create brand new climbing frame.</li> <li>○ Working party starting tomorrow for gardening club.</li> </ul> </li> </ul> <p>Hilly raising funds for this item. Once quotes are received Mrs R will provide more details.</p> <ul style="list-style-type: none"> <li>• <b>New Curtains for the Hall</b> – need to be fire retardant supplied by approved supplier. JC to speak to John Lewis to ask if they can come and measure.</li> <li>• <b>PTA Committee Profile Updates</b> – Chase RP and check if LC has submitted one.</li> </ul>	<p style="text-align: center;">Mrs R</p> <p style="text-align: center;">JC</p> <p style="text-align: center;">RP/LC</p>
<p><b>7. Any other business</b></p> <ul style="list-style-type: none"> <li>• <b>GDPR</b> – RP to update at next meeting.</li> <li>• <b>Drama Club</b> – Suggestion to have a lunchtime or afterschool club at school. EW volunteered to run but consider outsourcing. Mrs Goodchild offered to talk to Mrs Reid.</li> <li>• <b>PTA Shed</b> – JC/EW/RP to liaise re-sorting/inventory. KA to help arrange for repairs</li> <li>• <b>Year 6 leavers gift</b> – EW said that parents would prefer to give a gift than money. Mrs G to speak to Mrs R for suggestions. Possibly new curtains?</li> <li>• <b>End of Year PTA Newsletter</b> – 100 Club winners, thank yous to helpers, what we've spent money on. JC to draft.</li> <li>• <b>Notice Board outside school</b> – KA to show parish council examples of A4 notice board to attach to school fence.</li> <li>• <b>PTA Email Address</b> - PTA@frieth.sch.uk – How do PTA get access to monitor this email account – LM to liaise with office.</li> </ul>	<p style="text-align: center;">Mrs G</p> <p style="text-align: center;">KA</p> <p style="text-align: center;">Mrs G</p> <p style="text-align: center;">JC</p> <p style="text-align: center;">KA</p> <p style="text-align: center;">LM</p>
<p><b>Notices/Reminders</b></p> <ul style="list-style-type: none"> <li>• <b>Match funding</b> – some companies offer match funding. Is there anyone in the school whose company will support fund matching? Contact the PTA if your company supports this.</li> </ul>	

- **When dropping off in the mornings please don't park outside the Village Hall** this is where the bus stops and for those using the turning circle need the space. If you are dropping off a child that needs assistance to exit the car or your car only has 2 doors please park and walk the child to the gate. **Please pass this on to any child-minders and grandparents who might not know.**
- **Collecting at the end of the day** please don't block residents' driveways and leave extra space for the minibuses to be able to turn out of the school drive.

**Date of next meeting: 12<sup>th</sup> July 2018**

## Events for 2018

### July

1 <sup>st</sup> July	Bring and Buy Sale	10:00-12:30
13 <sup>th</sup> July	School Disco	From 5pm
14 <sup>th</sup> July	Camping Night	Time TBC
20 <sup>th</sup> July	Summer Queen	Time TBC

### September

Date TBC	Family Social
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### October

7 <sup>th</sup> October	Frieth Hilly	8am-1pm
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### November

24 <sup>th</sup> November	Christmas Fayre	From 1pm
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### December

Date TBC	Christmas 2018 Dinner	Time TBC
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## 2019

Summer Ball 2019