

## **Frieth School PTA meeting minutes**

Date: 6 October 2021

### **Attending;**

Martin Gosling - Headmaster  
Abigail Morris - Chair  
Alex Sayles – Treasurer  
Claire Sayles – Head of events  
Sarah Hunt – Deputy-chair  
Simon Freedman – Secretary  
Ashley Bryant  
Alex Brown  
Leslie Ansell  
Becky Djillali  
Caroline Priestley  
Leah Cabbage  
Xanthe Clarke  
Alex Bruce

### **Apologies;**

Jane Brown  
Catherine Cox  
Lorna O’Hehir

1. Mr Gosling opened the meeting and welcomed everyone, he thanked the prior PTA for their work and Abi and Sarah and the current PTA. Mr Gosling said the school vision is ‘Let your light shine’ and the PTA makes a vital contribution to this.
2. Abi made some introductions and commented that the school relies on volunteers to raise funds for essential subscriptions and equipment. For example, the PTA funds TT Rockstars, Athletics as well funding the whiteboards, iPads for every class and new play equipment. Abi also thanked the team working on Frozen Friday and Becky for the toy stall at the summer fete. Abi gave an overview of upcoming fundraising events; school disco and Christmas fair. Abi also made the point that volunteers are required; someone who can do a food safety certificate (paid for by the PTA) for running BBQs, a new PTA secretary will be required in June 2022, coordinators for the Easter Egg hunt and Summer Queen. All contributions are welcome, whether it’s time, raffle prizes etc.
3. Sarah commented on the role of the PTA and gave an overview of the Christmas Fair, it was decided that
  - a. It would not be open to the public this year, just Frieth pupils and their families
  - b. Sarah has sourced a Santa for the fair and drive through
  - c. It would take place on Friday 3<sup>rd</sup> December from 3.15-6.00pm

- d. It may be partly outside and partly in the village hall (tbc)
  - e. There would be a grotto constructed in the early years area (Alex Brown to help with this)
  - f. The stalls would be; Refreshments (inc. mulled wine Alex Sayles to obtain an alcohol license for this), Crafts, Sweet tombola, Bottle tombola, Games run by year 6, Raffle, Hampers, PTA (selling calendars)
  - g. Abi and others to ask their contacts for raffle prizes plus Simon to send a letter out to parents asking for raffle prizes
  - h. Simon to also draft a letter to local residents apologising for any disruption
  - i. There was some debate about whether to run the secret present room this year, Sarah to decide on this in the next couple of weeks.
4. Sarah also discussed Santa's drive though and it was decided that this would happen on 16 December at 10am
5. Claire outlined her role as head of events (coordinating not necessarily running them!) and also gave an update on the 100 club as an easy way to raise funds for the PTA
6. Simon introduced a discussion about event ideas and the group made the following suggestions;
- a. A summer ball; social event for parents at a local venue (Harleyford and Turville barn) were suggested with a sit-down dinner and entertainment
  - b. A quiz event in school, food provided by a fish & chip van in the car park or possibly Maliks, alcohol license to serve Rebellion beer
  - c. Poker night
  - d. Camping and BBQ
  - e. Simon agreed to send a survey out to parents to see which idea(s) were most attractive
7. Alex gave a summary of the financial position;
- a. Main account balance £12,162.90
  - b. Secondary account is only used for 100 club receipts, balance is £2,788.91 as of 10<sup>th</sup> September 2021.
  - c. Alex gave Mr Gosling a cheque for ongoing subscriptions and play equipment in the amount £4,475.81. Mr Gosling agreed to review all the current subscriptions to ensure that the school is getting value for money.
  - d. Alex commented that the aim is to go cashless and get card machines and use QR codes for parents to pay for event tickets etc.
  - e. Alex said Frozen Friday had raised £85 on 24/9/21 and £88 on 17/9/21
  - f. Amazon smile is a good way of donating money, something to communicate to parents. £48.11 was donated via this method between July and August. Parents will be encouraged to sign up for this which is very straightforward, information to be sent out in a letter to parents
  - g. Easy fundraiser is another good option with donations to the school just for signing up and referring other people, this will also be communicated to parents via a letter
8. AOB

- i. All agreed it was a good idea that with a new intake of parents that the fact the PTA will support those suffering hardship so that no child misses out. This can be added to the newsletter to ask people to get in touch with the school office and all requests will be confidential
- ii. Mr Gosling agreed it would be good to have some specific fund-raising targets i.e. new IT equipment and will advise on this in the Spring

9. Abi thanked all attendees and closed the meeting